



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

OPNAVINST 1520.44
N093
22 Jun 2015

OPNAV INSTRUCTION 1520.44

From: Chief of Naval Operations

Subj: MANAGEMENT OF OBLIGATED SERVICE DATES FOR NAVY MEDICAL
DEPARTMENT PERSONNEL

Ref: See enclosure (1)

Encl: (1) References

1. Purpose

a. To provide policy, guidance, and procedures for calculating obligated service dates for Navy Medical Department officers from all accession sources; medical education and training programs; and special and incentive pays as identified in references (a) through (u) as listed in enclosure (1).

b. To delineate roles and responsibilities and ensure the proper establishment, documentation, and accounting of obligations incurred from a Service member's use of accession programs; medical education and training programs; and special and incentive pays.

2. Scope. Applies to all Service members who have obligated service related to participation in Navy sponsored health profession accession programs; medical education and training programs; and special and incentive pays.

3. Background. Department of the Navy (DON) health care professionals are needed to support operational forces and to provide medical services to eligible beneficiaries. To maintain sufficient numbers of appropriately trained active duty health care professionals and ensure Navy medical department meets mission essential requirements, the DON established accession programs, education and training programs, and special and incentive pays in return for active duty obligated service.

4. Policy. The Bureau of Medicine and Surgery Information System serves as the official Navy Medicine database for obligated service dates. Navy Medicine organizations and offices are responsible for accurately calculating and entering obligated service dates and ensuring all applicable laws, rules, and policies are applied appropriately. Individual officers are responsible to know and disclose all training and special pay obligations and to serve their obligated service as required by law or regulation. In cases where the individual officer's contract conflicts with law or regulation, the law and or relevant regulations are controlling.

5. Responsibilities

a. Bureau of Medicine and Surgery Deputy Chief, Total Force (BUMED-M1) is responsible for obligation calculations for accessions and special pays programs. To support this responsibility:

(1) Director, Personnel Policy, Plans, and Special Pays (BUMED-M13) is responsible for development and interpretation of policy for obligated service and establishes and accounts for the cumulative active duty obligation for medical department officers as outlined in references (a) through (u).

(a) Accessions Department Head (BUMED-M132) is responsible for:

1. Calculation of obligated service for participants in the Armed Forces Health Professions Scholarship Program; Navy Active Duty Delay for Specialists; Financial Assistance Program; Nurse Candidate Program; and the Health Professions Loan Repayment Program.

2. Serving as liaison with Commander, Navy Recruiting Command, Director for Medical Programs (CNRC N314) for calculation of obligated service and digitization of supporting documents for participants in the Health Services Collegiate Program bonuses.

3. Serving as liaison with President, Uniformed Services University of the Health Sciences (USUHS).

4. Serving as liaison to Naval Service Training Command (NSTC) and the United States Naval Academy (USNA).

(b) The Personnel Planners (BUMED-M131) are responsible for:

1. Administration of medical department officer personnel data files in the Bureau of Medicine and Surgery Information System and conducting periodic audits of obligated service dates.

2. Entering accession and training obligated service dates from submitted the Bureau of Medicine and Surgery Information System code sheets or information received via memorandums and professional review board data. Using the data provided, validating the obligated service date, and entering it into the Bureau of Medicine and Surgery Information System when a member is accessed to active duty or enters into a Navy sponsored training program.

(c) The Special Pays Department (BUMED-M133) is responsible for:

1. Administration of all functions and calculations related to obligated service for special pays and obligated service date adjustments in the Bureau of Medicine and Surgery Information System.

2. Written notification to the member within 30 days of any identified change to the obligated service date resulting from a special pay contract.

(2) BUMED corps chiefs and director's program analysts are responsible for creating the initial Bureau of Medicine and Surgery Information System record using the information provided by the individual corps' professional review board. Program analysts are responsible for scanning new accession data into the BUMED digitalization system, including digitization of direct accession and recall contract information and supporting documentation.

b. Commanding Officer, Navy Medicine Professional Development Center is responsible for calculation of obligated service and digitization of supporting documents for medical

department officers participating in Medical, Dental, and Nurse Corps undergraduate and graduate programs, and graduate professional education.

c. CNRC N314 is responsible for calculation of the obligation for all officers from its programs (direct accession with or without a bonus, recalls, Accession Health Profession Loan Repayment Program, and Nurse Candidate Program).

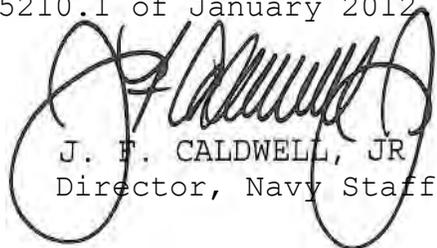
d. Navy Military Personnel Office, USUHS, is responsible for calculation of the obligation for graduating Medical Corps officers.

e. Naval Education and Training Command (NETC) is responsible for calculation of the obligation for all officers graduating from its programs and entering the medical department. Additionally, NETC through NSTC must provide the names and all undergraduate scholarship contracts (ROTC and Seaman to Admiral-21) of all graduates going from its programs into medical department educational programs and scholarships to BUMED-M131.

f. The USNA must provide the names and associated USNA service obligations for all graduates entering medical department educational programs and scholarships to BUMED-M131.

g. BUMED-M1 will notify medical department officers within 30 days of any change to their end obligated service greater than 90 days resulting from record reviews.

6. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy Manual 5210.1 of January 2012



J. F. CALDWELL, JR
Director, Navy Staff

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<http://doni.documentservices.dla.mil/>

REFERENCES

- (a) Title 10 U.S.C. §103, §105, §539, and §603
- (b) Title 37 U.S.C. §301d, §301e, §302, §302a, §302b, §302c, §302c-1, §302d, §§302f-302l, §335, §531, §532, §533, §2013, §2130a, §6323, §12201, and §12209
- (c) DoD Instruction 6000.13 of 30 June 1997
- (d) OPNAVINST 1520.39
- (e) OPNAVINST 1120.4B
- (f) OPNAVINST 1120.5B
- (g) OPNAVINST 1120.7A
- (h) OPNAVINST 1120.8A
- (i) OPNAVINST 1420.1B
- (j) OPNAVINST 7220.17
- (k) Program Authorization 113, Direct Appointment as officers in the Medical Corps of February 2013
- (l) Program Authorization 114, Direct Appointment as officers in the Dental Corps of June 2013
- (m) Program Authorization 115, Direct Appointment as officers in the Medical Service Corps of December 2011
- (n) Program Authorization 116, Direct Appointment as officers in the Nurse Corps of January 2012
- (o) Program Authorization 116A, Medical Enlisted Commissioning Program of March 2007
- (p) Program Authorization 116C, Nurse Candidate Program of March 2007
- (q) Program Authorization 130, Armed Forces Health Professions Scholarship Program of June 2010
- (r) Program Authorization 130B, Financial Assistance Program of March 1995
- (s) Program Authorization 130C, Appointment of Dentists in Residencies in the Dental Corps of the U.S. Naval Reserve of March 1995
- (t) Program Authorization 132, Health Services Collegiate Program of November 2011
- (u) Program Authorization 150H, Seaman to Admiral-21 Nurse Corps Option of March 2007