



DEPARTMENT OF THE NAVY  
OFFICE OF THE SECRETARY  
1000 NAVY PENTAGON  
WASHINGTON DC 20350-1000

SECNAVINST 5430.108  
DON-SAPRO  
10 June 2010

SECNAV INSTRUCTION 5430.108

From: Secretary of the Navy

Subj: DEPARTMENT OF THE NAVY SEXUAL ASSAULT PREVENTION AND  
RESPONSE OFFICE

1. Purpose. To prescribe the mission and functions of the Department of the Navy Sexual Assault Prevention and Response Office (DON-SAPRO).
2. Organization. The DON-SAPRO is a staff office under the immediate supervision of the Secretary of the Navy (SECNAV). A Senior Executive Service civilian will be assigned as director. DON-SAPRO will consist of a cadre of experienced and senior Navy officers, Marine Corps officers, and Department of the Navy civilians.
3. Mission. SECNAV is committed to combating sexual assault Department-wide through programs that focus on reducing the incidence of sexual assaults involving Sailors and Marines, providing effective and compassionate support for victims of sexual assault, and holding the perpetrators of sexual assault accountable at the appropriate forum consistent with the nature of the offense. DON-SAPRO will serve as the Secretary's direct source of subject matter expertise, primary advisor, and representative for matters throughout the Department related to sexual assault prevention and response, with the exception of legal processes provided under the Uniform Code of Military Justice and criminal investigative policy matters that are assigned to the Judge Advocate General and the Naval Criminal Investigative Service, respectively.
4. Functions. DON-SAPRO will:
  - a. Maintain visibility of sexual assault prevention and response (SAPR) programs and related activities as implemented by the Navy and Marine Corps through liaison with the Chief of Naval Operations (CNO) and the Commandant of the Marine Corps (CMC), or their designated representatives.

b. Conduct site visits to Navy and Marine Corps locations world-wide to review specific SAPR questions or issues, and to capture the unique insights of local sexual assault response coordinators and others with regard to SAPR program performance and the concerns of individual Sailors and Marines.

c. Plan and implement periodic special studies to credibly assess the overall effectiveness of Departmental efforts to reduce the incidence of sexual assaults involving Sailors and Marines, to provide coordinated and compassionate support for victims of sexual assault, and to hold perpetrators of sexual assault appropriately accountable.

d. Sponsor pilot projects involving new or updated training of Sailors, Marines, or SAPR program personnel. The goal is to develop strategies more clearly focused on reducing the incidence of sexual assaults involving Sailors and Marines. In each case, DON-SAPRO will work to assess the project's applicability to Navy and Marine Corps environments, and the effectiveness of the project in achieving objective results.

e. Develop and coordinate draft versions of proposed new or updated Departmental SAPR policy guidance for the Secretary's review and approval.

f. Serve as the primary Departmental point of contact for liaison on SAPR matters with the other Military Service Departments, the Office of the Secretary of Defense (OSD), Congressional committees, Federal agencies and offices, and other entities outside the Department of the Navy. DON-SAPRO will coordinate all official reports on SAPR matters to entities outside the Department, and DON-SAPRO will collect inputs from CNO or CMC, or their designated representatives, as necessary to prepare such reports.

g. Serve as the primary Departmental point of contact for liaison with OSD in requests for summary information and statistical data on sexual assault incidents involving Sailors and Marines. DON-SAPRO will also serve as the central conduit for forwarding any such information or data outside the Department. In a manner consistent with all Department of Defense regulations, DON-SAPRO will conduct statistical

assessments of available information about the nature of sexual assaults involving Sailors and Marines, the victims, the offenders, and the outcome of any legal proceedings in connection with the assault.

h. Conduct research and other inquiries to identify civilian best practices and state-of-the-art approaches to combating sexual assault within the Department.

i. Coordinate periodic meetings of the Department of the Navy Sexual Assault Advisory Council, along with other Departmental forums in support of sexual assault prevention and response efforts.

5. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed per SECNAV Manual (M-)5210.1 of November 2007.

6. Reports Control. The reporting requirements contained within this instruction are exempt from reports control per SECNAV M-5214.1 of December 2005.

  
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