



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

OPNAVINST 5450.330A
N15
28 Dec 09

OPNAV INSTRUCTION 5450.330A

From: Chief of Naval Operations

Subj: MISSION, FUNCTIONS AND TASKS OF THE UNITED STATES NAVAL
ACADEMY, ANNAPOLIS, MARYLAND

Ref: (a) SECNAVINST 1531.2C
(b) OPNAVINST 1520.42
(c) SECNAV Manual 5210.1

Encl: (1) Functions and Tasks of the U.S. Naval Academy (USNA),
Annapolis, MD

1. Purpose. To publish the functions and tasks of the U.S. Naval Academy (USNA), Annapolis, MD, under the mission established by reference (a). This instruction is a complete revision and should be reviewed in its entirety.

2. Cancellation. OPNAVINST 5450.330.

3. Mission. The mission of the USNA is to develop midshipmen morally, mentally and physically and to imbue them with the highest ideals of duty, honor and loyalty in order to graduate leaders who are dedicated to a career of Naval Service and have potential for future development in mind and character to assume the highest responsibilities of command, citizenship and government.

4. Status and Command Relationships. USNA is a shore activity in an active status under Superintendent, USNA, Annapolis, MD.

a. Echelon:

- (1) Chief of Naval Operations (CNO)
- (2) Superintendent, USNA

b. Local Coordination:

- (1) Superintendent, USNA
- (2) Commandant, Naval District Washington

5. Commanded, Tenant, Supported and Supporting Activities and Detachments. USNA is immediate superior in command of USNA Preparatory School (NAPS), Newport, RI. Supporting activities include the Naval Support Activity, Annapolis, MD; Naval Health Clinic, Annapolis, MD; Naval Facilities Engineering Command (NAVFAC) Washington Public Works Department, Annapolis, MD; and Director, Naval History.

6. Overseas Diplomacy. USNA serves as an effective instrument of United States foreign policy by initiating and continuing action programs which promote positive relations between the command and foreign navies and naval academies.

7. Oversight. Oversight is provided by the USNA Board of Visitors, CNO, Vice Chief of Naval Operations (VCNO), and Director, Navy Staff (DNS). In his/her role as the Navy's education executive agent, the VCNO chairs the Advanced Education Review Board (AERB) as described in reference (b). The AERB, which meets at least semi-annually, serves as a forum to provide advice regarding education policies and programs at the Navy's education institutions. The Superintendent, USNA, is a designated member of the AERB. USNA will conduct routine education and education-related base support and facilities business through either the Deputy Chief of Naval Operations (Manpower, Personnel, Training and Education) (CNO (N1)) or Deputy Chief of Naval Operations (Fleet Readiness and Logistics) (CNO (N4)), as appropriate.

8. Outcome Assessment. The Superintendent will establish a formal program of assessment regarding USNA's effectiveness in meeting its institutional mission. Results of this program, as well as a summary of the data on which it is based, will be made available annually to the Board of Visitors, CNO, DNS and CNO (N1). The effectiveness of the academic and professional programs will be monitored by the Academy Effectiveness Board at the USNA.

9. Action. In accomplishing the assigned mission and to ensure the USNA is effective and efficient in doing so, the

Superintendent of the USNA shall periodically assess the content and relevance of the mission, functions and tasks statement at enclosure (1). When the Superintendent deems changes are necessary in order to enhance the institutional effectiveness of the USNA, the Superintendent shall forward recommended changes to the CNO, DNS and CNO (N1).

10. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed in accordance to reference (c).



M. E. FERGUSON III
Vice Admiral, U.S. Navy
Deputy Chief of Naval Operations
(Manpower, Personnel, Training
and Education)

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Functions and Tasks of the U.S. Naval Academy (USNA),
Annapolis, MD

1. Education

a. Provide and conduct an educational program suitable for producing a graduating class with academic backgrounds commensurate with the needs of the Naval Service.

b. Provide for Naval science to be learned through both classroom exercises and practical training afloat, during both academic year and summer training of midshipmen.

c. Develop junior officers who possess the leadership, character and strong sense of duty needed to excel in the Navy and Marine Corps who will serve their country with honor, courage and commitment.

d. Graduate leaders who are prepared and educated to serve in combat as standard bearers of the Naval profession in service to their nation.

e. Provide timely development and revision of curricula for all courses of instruction, for the development of new courses of instruction to support the USNA mission, and for the current and future needs of the Naval Service.

f. Maintain information resources, including traditional library facilities and collections as well as electronic information access, in support of the education and research programs of the USNA.

g. Maintain educational support programs at USNA designed to enhance the learning and development of all midshipmen and to reduce attrition of midshipmen who show promise of effective service as officers in the Naval Service.

h. Assist the CNO as requested on matters of undergraduate military education for USNA midshipmen.

i. Keep CNO advised regarding progress and general results of the education being provided USNA midshipmen.

j. Operate and maintain training equipment/devices which directly support the mission of academic and professional development of USNA midshipmen.

k. Support faculty, staff and student research as part of the academic program and additional research of interest to the naval profession.

1. Provide direct oversight of the academic program at NAPS in Newport, RI, in order to ensure midshipmen admitted to USNA from NAPS are sufficiently prepared with both foundational knowledge and effective learning habits to complete the challenging USNA curriculum and graduate at approximately the same rate as do USNA midshipmen in general.

2. Admissions. To comply with the strategic guidance in reference (a), the Superintendent will:

a. Encourage qualified candidates from populations traditionally underrepresented in the naval officer corps to apply for admission to the USNA. These underrepresented populations include, but are not limited to: African-Americans; Hispanic and Latino populations; Native Americans; rural Americans; and women, in general.

b. Encourage qualified candidates from the Navy and Marine Corps enlisted ranks who seek to serve their nation as naval officers to apply for admission to the USNA.

c. Encourage qualified candidates from foreign countries designated annually by the Secretary of Defense to apply for admission to the USNA. The number of qualified foreign candidates admitted annually will be adjusted to maintain the total foreign enrollment at USNA as close to the congressionally established limit as feasible.

d. Encourage candidates with a strong interest in science, engineering, technology and math disciplines to apply for admission to the USNA.

3. Physical Readiness. Because intercollegiate competitive athletics contribute so markedly to officer development, and because it is important that USNA athletic teams personify the highest standards of the Navy and Marine Corps before a national

audience, the USNA intercollegiate athletic program will comply with all applicable National Collegiate Athletic Association rules and regulations. In addition, the varsity athletic programs will compete at the Division I level.

4. Commissioning Requirements

a. Commission officers to meet the annually mandated officer recruiting goals established by CNO (N1).

b. Commission no less than 95 percent of those midshipmen being appointed in the Navy as unrestricted line officers.

5. Conferences. Serve as host for a wide variety of international and high-level naval conferences which directly support USNA's mission.

6. Support

a. Administer nominations made by members of Congress and other officials authorized to nominate candidates for admission to the USNA.

b. Exercise chain of command authority over NAPS.

c. Make recommendations to CNO regarding changes in academics, facilities, funding and logistic requirements necessary for effective accomplishment of assigned mission and functions.

7. Financial Services

a. Exercise budgetary and funding control over funds allocated by CNO; develop and coordinate long and short range financial plans and programs.

b. Exercise budgetary and funding control over private gift funds in the "USNA Gift and Museum Fund."

c. Provide midshipmen disbursing services.

d. Provide comptroller and internal review services.

e. Provide budget and accounting services.

8. Information Technology/Information Management

a. Provide mission area management and control to include planning, programming, budgeting and execution of all USNA information technology acquisitions and implementations.

b. Provide an integrated information technology environment to include voice, video and data services; Web/intranet/extranet services; enterprise application hosting services; message center services; and information assurance services.

c. Acquire, develop, integrate, implement, monitor and maintain application and operating system software including associated enterprise databases.

d. Acquire, develop, integrate, implement, monitor and maintain information technology hardware and network services.

e. Acquire, develop, integrate, implement, monitor, and maintain information technology security and information assurance services.

f. Provide client-level technical support, licensing, and maintenance services.

9. Inter/Intra Command Support

a. Provide legal services, including convening authority, administrative discharge boards, line-of-duty investigations and legal assistance and courts-martial.

b. Provide a public affairs program, including hometown news services.

c. Provide religious program and consultations.

d. Provide management assistance.

e. Provide administrative support services.

f. Provide a music program and support the USNA Band.

g. Provide audio/visual services, including radio-television production and graphic arts.

h. Provide services through the Midshipman Welfare Fund (club sports and extra-curricular activities) and USNA Business Services Division (Midstore, visitors center, laundry, barbershop, restaurants, uniform services and catering).

10. Personnel Support. Conduct human resource management program, including the equal employment opportunity program.

11. Naval Support Activity Annapolis

a. Provide base operating support functions in support of USNA, tenant commands and their respective missions.

b. Provide family housing services.

c. Provide maintenance control services, facilities maintenance, utilities, transportation maintenance and construction equipment maintenance.

12. Naval Health Clinic Annapolis

a. Provide comprehensive ambulatory medical services to Brigade of Midshipmen and active duty personnel assigned to USNA, tenant commands, their families and eligible beneficiaries.

b. Provide comprehensive dental services to Brigade of Midshipmen and active duty personnel assigned to USNA and tenant commands.

c. Direct and coordinate medical and dental readiness, preventative health assessments, occupational health and health services.

13. NAVFAC Washington Public Works Department, Annapolis, MD

a. Provide facilities support through the public works department to USNA and Naval Support Activity Annapolis.

b. Provide passenger transportation services.

c. Provide for base development, planning, design construction and capital improvements.

14. Director, Naval History

a. Manage the administrative and financial business of the USNA Museum.

b. Record the location of museum objects and arrange for the loan and transportation of naval art and artifacts to other museums as well as various buildings on the yard.

15. Director, Vice Admiral Stockdale Center for Ethical Leadership

a. Enhance and strengthen the leadership, character, and ethics development programs at the USNA.

b. Conduct research and provide educational services in the field of ethical leadership to support the USNA, the naval services, and other national institutions of influence.